

Sampling form

The sampling form could contain the following items. Additional information may be added according to local circumstances.

Date and time of sampling	
Name and signature of sampling officer/sampling office	
Reason for sampling	
Identification of sample	By name and/or trademark and/or registration number
Number and size of final samples	
Type of consignment (bulk, packed, etc.)	
Number and type of packages in the consignment	
Quantity of the consignment and units (e.g. 5 tonnes).	
SAMANCTA sampling procedure used or details of other procedures used	<p>If requested, information about sampling tools used should be included.</p> <p><i>If the declarant does not agree with the sampling procedures, the reasons must be recorded.</i></p>
Storage and transportation conditions	
Safety precautions (if available, provide a copy of the SDS)	
Declarant details (name, address, registration number, etc.)	
References of declaration or other documents specifying the goods	Declared codes (HS, etc.) and commercial name
Seals, marks and sample registration numbers applied to the samples	(chain of evidence)
Legal matters; name and signature of the declarant, if present.	<p>To indicate agreement with the sampling action. As an example, following declaration are required:</p> <p>I accept (confirm):</p> <ul style="list-style-type: none"> • That I am entitled to take action on behalf of legal entity during customs or tax inspections. • That I have been informed about sampling procedure before samples were drawn (or any sampling action was taken). • That the sampling method used was correct. • That (specify here quantity of samples) samples were drawn from the declared consignment. • That the samples were proportionate to the consignment as a whole. • That the samples are representative of the consignment as a whole. • That the facts in sampling form and related records (photographic evidence) are correct.

	<ul style="list-style-type: none">• That I have received the sample, which I require, for case of appeal against results of customs laboratory.• That I am aware that I can claim to get the sample for case of appeal against results of customs laboratory and customs cannot deny it.• That I request / do not require the return of any unused portions of the samples after analysis.
Name of Signatory Status Signature & Date	